**Meeting Minutes 10/13/2014**

* Met with Dr. Frank to discuss project progress
* Talked about Milestone #1 grade and upcoming Milestone #2 progress
  + Dr. Frank mentioned that sometimes if we don’t know specific specs, we just have to provide an estimate of specs if exact specifications not known
  + Some equipment is very old, might need to perform archival research to find exact hardware specifications
  + Make sure in planning to leave plenty of time for electricians to be able to go into system and modify existing equipment – possibly finish in March to have equipment installed in April
* Discussed potential software needs – when software written, include flow charts, psuedocode.
* Discussed simulations needed to validate our design plans
  + Along with cost analysis this will determine whether design actually gets implemented.
* Ask Jim if there is I/O boards on every floor or just 1 per building?