**Meeting Minutes 10/28/2014**

* Met with group to discuss project progress and cost analysis
* Talked about excel spreadsheet being created to analyse load breakup
* Discussed the best way to estimate costs relating to future temperatures
	+ Biggest cost is air conditioning
	+ Last winter was exceptionally cool, “Polar Vortex”
	+ Should use average monthly climate data for last 50 years
* Discussed upcoming milestone #3 and how we should divide workload, as well as when we plan on having a rough draft that Dr. Faruque our advisor and Jim Stephens our customer can look at and critique, can help improve our score in the long run, as well as get a better idea of how these milestones would look when correlated to the real world.