

12 (ME), 14 (ECE, CE) Wind Turbine Agenda 09182013

1. Review previous MMs
2. SOP for naming saved docs
 - a. Title_Version_Initials (as needed)
 - i. E.g., NeedsAssesment_Sample
 - ii. E.g., NeedsAssesment_Initial
 - iii. E.g., NeedsAssesment_R1
 - iv. E.g., NeedsAssesment_R1_JJD
 - b. For suggested changes: Word -> Review Tab -> New Comment
3. Review checklist
4. Website due date is October 20, 2013
5. Review sample Needs Assessment
 - a. Begin working on it