

**FAMU/FSU College of Engineering
Department of Mechanical Engineering**

Code of Conduct

Team # 12: Offshore Wind Turbine

Team Members:

**Jason Davis
Nicholas Smith
Kevin Foppe
Mark Price
Margaret Gidula
Stephen Davis
Matthew Robertson**

October 4, 2013

I. Mission Statement

As design engineers we are committed to meeting the needs and requirements of our clients, conducting ourselves with integrity and honesty, and maintaining the safety, health, and welfare of the community.

II. Fundamental Canons

We, as a team, will abide by these practices and maintain respect for the engineering profession:

1. Conduct ourselves in an honorable and responsible fashion to show respect to each other as well as the profession.
2. Safety will be displayed above all else before any activity.
3. Communicate to each other and faculty in a professional and truthful manner at all times.
4. Resolve conflicts in an objective manner in accordance with a code of ethics while respecting others opinions and ideas.
5. Promote synergy within the team, with the aim of the project and its future in the highest regard

III. Rules of Practices

1. Safety precautions will be evaluated before any action is taken.
 - a. Conscious effort to stop, think, act will be used before any hazardous activity to identify possible hazards.
 - b. All personal protective equipment will be properly fitting and worn at all times when required.
2. All assignments will be submitted on time.
 - a. Assignments will be formatted in a professional manner.
 - b. Only original work will be submitted. Any and all sources will be cited in an approved method.
 - c. All team members will contribute equally to the submission of the final submission. No assignments will be submitted without everyone's opinions being heard.
3. Decision making will be a group effort with the team leader having the final say.
 - a. All members may and are encouraged to provide ideas and feedback in a manner respectful of themselves and others in the team.
 - b. Team leader will give fair and equal consideration to all ideas and decide final action in an objective and honorable fashion.
4. Dress code will be appropriate for all situations
 - a. Presentations or meetings outside of team members only will be professional dress or business casual
 - b. Team meetings can be casual dress but nothing offensive to other team members.
 - c. All team members will display themselves in a responsible and professional manner at all times holding the reputation of FSU-FAMU COE, the sponsor/project, as well as themselves paramount.

5. Team meetings will be scheduled during times so all members will be able to attend.
 - a. Notification of a scheduled meeting will be sent to each member and faculty 1 week in advance.
 - b. Any changes will be sent to all members/faculty no later than 24 hours prior.
 - c. Attendance by all relevant parties is expected and excessive absences will not be tolerated. If unable to attend, notification must be sent to team leader no later than 24 hours prior but is at the discretion of the team leader.

IV. Professional Obligations

All team members will adopt the team mentality and strive for the success and completion of team directives. Ethics and respect will be displayed and expected and at all times. Project goals will be completed by only competent personnel with appropriate background knowledge of the subject. Integrity will be displayed with the best interest of the project, potential consumers, and other team members while never misrepresenting an individual, the team, or the project.

Team Dynamics

1. Team Leader will be responsible for all team coordination, submission, and problem solving.
 - a. All assignments will be submitted by the team leader.
 - b. Team meetings will be scheduled by team leader while listening to all members and coordinating an appropriate time so all may attend.
 - c. Sets team goals and directives to complete by team members
 - d. Facilitates an objective atmosphere to problem solving in the best interest of the project
2. ME Leader will coordinate all mechanical aspects of the project with other individual leaders as well as liaise with the team leader about progress and problems.
 - a. Responsible for all design and production of related material
 - b. Provide honest accounts of results and data and knowing all information regarding said department outcome and research
3. EE Leader will coordinate all electrical aspects of the project with other individual leaders as well as liaise with the team leader about progress and problems.
 - a. Responsible for all design and production of related material
 - b. Provide honest accounts of results and data and knowing all information regarding said department outcome and research
4. CE Leader will coordinate all civil aspects of the project with other individual leaders as well as liaise with the team leader about progress and problems.
 - a. Responsible for all design and production of related material
 - b. Provide honest accounts of results and data and knowing all information regarding said department outcome and research

