

## Minutes 2<sup>nd</sup> staff meeting – 10/3/13

### Attendance:

Seth Norman

Chris Proffett

Matt Boler

Eric Allgeiers

Kevin Flemming

Dr. Amin

Dr. Franks

Dr. Shih

Sam Smith

### Agenda:

- Website: [eng.fsu.edu/~allgeer/seniordesign](http://eng.fsu.edu/~allgeer/seniordesign)
- Explained need for full scope of work, hope to get on site visit.
- Trying to set up site visit, Mr. Potts is somewhat unresponsive will push for meeting.
- Acquired oscilloscope from Dr. Cartes.
- Post website link to group blog, email pierro to set up in proper domain.
- Possible need of supervisor for entering machine shop, problem solve we are all responsible and have been explained our freedom of use of the machine shop by Larson.
- 1<sup>st</sup> design called for new transducers, possible yet could be more beneficial to keep same to maintain 100% accuracy in pass/fail.
- On all major reports, add in advisors and sponsor names on cover sheet.
- Not planning on ordering until late November.
- Budget will be settled with Mr.Potts.
- Presentation will focus on concept development. ECE schematic, function analysis
- Presentation scheduled for 5:15 pm Thursday 10/24/2013
- Scheduling Dr.Andrea and Dr. Franks into Presentation.