

## WEEK 4

### 9/29/14 – Weekly Meeting

- Conference Call with Jeff Phips
  - No response
- Discuss Project Plan DUE 10/10
- Revised code of conduct
  - Names and info about participants included
- Ask Grant about revised Code of Conduct
- Presentation Question
  - Do we have to give separate presentations?
    - ANS: yes two ME and 1 ECE each time

### 9/30/14 – Staff Meeting

- Gnatt Chart
  - Define your short term goals first
  - Then define the deliverables
- Magnum wheels
  - Perform well on both sand and soil
- Formatting on assignments
  - Justify EVERYTHING
  - Mixture of bullet point summarizations and paragraphs with more detailed information
- Set up your project schedule so you can achieve the following
  - Multiple people should be working at once
  - Work should never come to a halt

### 10/1/14 – Deep Dive Brain Storm

- Decided on Clear Cut method
- Narrowed down wheel configurations
  - Leaning toward a rugged wheel design