minutes for 10/15/14

Professors in attendance: Dr. Harvey, Dr. Frank

* allignment for EAS
  + grabber for rubiks cube may be able to grab the EAS
  + “squeeze it”
* proposal stage
  + HAVE A DRAWING OF CONCEPTS
  + keeps everyone on the same page
* Simon
  + Arm A-OK!!!
* Gannt chart
  + have it down to a week accuracy
  + keeps everyone on track and limits inefficiency
  + initials/letters for names
  + add robot hard/software milestones to the chart
    - lets the team know if they are behind
* Project Proposal
  + proposed design
    - make a design of the overall design
    - chassis
    - where the arms arm
    - concept drawing
    - add some “verbage” to the section: explain the design a little bit
  + line following grid
    - grid good design
    - gives depth to determine how close to each game the robot is
  + statement of work
    - advantages to being succinct
    - also advantages to being succinct
    - adding the employee and time base to each task proposed
  + Risk Assessment
    - budgetary and schedule
    - what could possibly go wrong?
  + Make introductions neat and appealing(and correct)
    - no grammar errors in the first few pages