

Team 513: Code of Conduct

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FAMU-FSU College of Engineering

Mission Statement:

Design and develop a cooperative, multi-functional, transportation system based on the RE-RASSOR mining robot.

Outside Obligations:

Axccl Vargas: N/A

Carlos Sanchez: Part time job (20 hours per week)

Jared Carboy: Part time job (20 hours per week)

Kaden Lane: Part time Job (20 Hours per week)

Team Roles:

Axccl Vargas: Controls Engineer

Motor Control, Leveling System.

Carlos Sanchez: Mechatronics Engineer

Electronic components, End Effector Design.

Jared Carboy: Systems Engineer

Primary point of contact, managing collaboration with UCF swarm team.

Kaden Lane: CAD designer

5 bar CAD design, 3D Printing all components, building payloads.

As more information regarding the project is acquired, amendments will be made to assign more specific team roles. A formal meeting will be held following the sponsor meet and greet to come to a decision on who serves what role. Overall, the above team roles serve as a general basis for the preferred role each team member has.

Communication:

Communication between the team members will be done using Microsoft Teams. Text messages or phone calls will be used if members are not responsive. Discord will be used for meetings with our sponsor. If there is no response within 24 hours of a message, a meeting will be held to ensure proper communication techniques.

Dress Code:

Presentations and team photos will have the team in formal business attire. Meetings with the project sponsor will be business casual. There will be no dress code for team meetings.

Attendance Policy:

If a member cannot attend a scheduled meeting, they must notify the team 24 hours before. Emergency meetings scheduled during the SD class time slot must have 100% attendance. If there are 3 unexcused or unapproved absences from a meeting, external support from TAs or Dr. McConomy will be needed.

How to notify the group:

Notification of any meeting or event will have a distinct within Microsoft Teams and will be placed on the team calendar. Check off kanbanize tasks to inform sponsor of progress.

How to respond to people in a meeting:

Professional language will be used, rude or demeaning language will not be tolerated. All ideas must be seriously considered, and team members must remain civil during arguments. Votes can be enacted during disagreements and the results will be respected. If an issue arises within a group, all parties prefer direct and blunt communication.

Dr. McConomy or TA intervention:

Ensure all available parties agree that all steps were taken to solve the issue prior to any intervention by Dr. McConomy or the TAs. In a case where there is obvious intervention is needed regarding a specific party, three members can agree to contact Dr. McConomy or TA.

How to Amend:

The majority of team 513 (3 out of 4 members) must agree to the amendment before editing the code of conduct. The changes will be dated and members advocating for the amendment will sign the code of conduct again.

Statement of Understanding

We are working towards the same equally beneficial goal. Be supportive, be productive, and be civil.



01/13/23

Signature

Date



01/13/23

Signature


Date



01/13/23

Signature

Date



01/13/23

Signature

Date